**Attending Registered Nurse**

Meeting Minutes

Wednesday November 2, 2022

12:00 – 1:00PM

Via Microsoft Teams

**Presiding:** Christina Alexander (Cori Fogarty excused while on vacation)

**Coach:** Gino Chisari

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| Agenda Item | Discussion | Action |
| Welcome/Introduction to New/Returning ARNs | Christina called the meeting to order at 12:00PM with 15 ARNs present on Microsoft Teams. | Noted |
| Capacity Management Strategies & Discharge Lounge Updates with Tina Stone, RN & Jill Pedro, RN | * Tina is an Associate Chief Nurse including the area of Capacity Coordination * Jill is a Staff Specialist * The Discharge Lounge was established during the 1st COVID surge * D/C lounge hours 7a-6p M-F * D/C lounge was initially staffed with an RN during pilot   + Data did not show robust need for an RN   + Brand new Discharge Lounge Ambassador Role!   + Tyler Farley (EMT/paramedic background)     - Tyler works 10a-6p M-F     - He keeps track of data (which units pts are coming from, etc.)     - He can assist pts to the restroom, but does not help with toileting * “Wang discharge area” signage in Wang lobby   + Family members don’t need to pay for parking * D/C lounge pt criteria:   + relatively independent   + adults>18 years old   + No airborne or strict isolation precautions * Meal vouchers available * Leave ID band on your patient if they go to discharge lounge * D/C lounge usage data has been tracked through Beacon (volunteer transportation request portal)   + Not all pts who used the D/C lounge were necessarily captured if Beacon/volunteer was not used   + Average ~50 pts/month   + Shout out to surgical floors esp Ellison 7 for use!   + 694 patients total used lounge since go-live * Beginning Monday 10/24, when in capacity disaster status, goal to move discharging pts into Aux space   + Then admit pt from ED into the clean room rather than to Aux space   + ED patients more likely to be less stable, and more appropriate for actual bed than aux space   + Aux space to be used if waiting for discharge order   + Goal 8:30am pt to aux space, 9:30am admit ED pt to clean bed   + “Tomorrow List” tool to be used by ARN/Resource to identify next day discharges and work with medical team/pt/family ahead of time * New Care Van \*hot off the press!\*   + Honda Odyssey   + VPNE transportation contracted w/ MGB   + 10am-10pm M-F, weekend coverage to come   + No specified mile radius limitation, but prefer to keep it w/in 25 miles of MGH   + Will be set up by floor CM   + Call Tyler if you are sending a pt to use Care Van   + No lift for wheelchair in care van | * Jill & Tina will add the ARN distribution list to the daily MGH capacity e-mail that includes discharge escalation pathway and stakeholders for expediting procedures etc. * Patient flyer/electronic signage about discharge lounge coming soon   + Vetting/plain language review underway * ARNs should review the slide that distinguishes between pts who should go to aux space vs discharge lounge   + RN who was initially assigned to pt will continue caring while in Aux space   + Unit specific practice * “Tomorrow list” available on ARN website <https://www.mghpcs.org/eed/arn/capacity.shtml> * ARNs encouraged to send 2 patients to discharge lounge per day, and place requests through Beacon |
| PCS Awards & Scholarship Opportunities with Julie Goldman, RN | * Nursing & PCS Awards and Scholarships are robust programs   + Much funding comes from families who had amazing experiences with their family members receiving care at MGH * 9 Total Awards   + Each has specific criteria   + Nomination letter, manager/director endorsement, +/- clinical narrative by nominee   + Streamlined process     - 1 nomination form for all awards   + Selection committees are Multidisciplinary & some include family members who established the award   + Shout out to Michelle O’Leary who was an award recipient this year! * 10 Total Scholarships   + Again, each has specific criteria & is streamlined using 1 application   + Self-initiated by applicant   + Requires narrative from applicant & manager/supervisor signature of endorsement   + Average amount is $1000   + Some restricted to certain roles     - Ex: Pat Olson is for a PCA pursuing a Nursing Degree | * Award & Scholarship applications are collected once annually in the Spring   + Opportunity to recognize staff doing exceptional work   + Increase staff retention rates   + Financial incentive        * ARNs encouraged to apply for Clinical Recognition at Advanced Clinician or Clinical Scholar level   + Learn more here! <https://www.mghpcs.org/ipc/programs/recognition/index.asp> |
| Check In | * Time did not allow for formal check in or conversation amongst ARNs | * You can always e-mail Christina or Cori if you have input or suggestions for future meetings   + [Calexander3@partners.org](mailto:Calexander3@partners.org)   + [Ccfogarty@partners.org](mailto:Ccfogarty@partners.org) * ARN distribution list is now managed by the Norman Knight Center Staff   + E-mail Gino or Kathleen if you need to update   + [Rchisari@partners.org](mailto:Rchisari@partners.org)   + [Klarrivee@partners.org](mailto:Klarrivee@partners.org) |